

WVCA Minutes Thursday 29th Feb 2024

Prepared by Roz Blacklock

Committee members Present

Mary Stastny/ George Stastny. Roz Blacklock. Fred & Jane Robineau. David and Christine Catterson. Liz Treadway. Howard Haughton. Joanne Davey.

Volunteers

Anne Woodward. Anne Young

Apologies

Rodney Dawson. Peter & Michelle Bigge

Minutes of last meeting agreed and signed.

FINANCES

David Catterson confirmed that everyone had a current copy of the financial report taking the committee through them. There were three sections showing the breakdown in spend and he said that he was still awaiting spread sheets from previous quarter and proposed to change accountant/ auditor as he intended to simplify matters and make the monthly spend clear and easier to follow. This was agreed.

ELECTRIC REPORT

FR reported that he had still not received the report from Mark Tully and no copy of it had been found in The Village Hall. It was agreed that matters be expedited as not having a current Electric Report jeopardised the insurance of the building. FR agreed to contact Mark Tully again. MS proposed that if it was not forthcoming in two weeks a new report should be to obtained ,DC seconded the proposal.

Ann Woodward said that she had always found Mark Tullys work to be excellent, this was noted.

PROJECTOR

FR had looked into the purchase of the new projector which Volker Laser were funding. He had two alternatives

1 "Bog standard" projector which would be fixed to on ceiling or the back wall which entailed exposed cabling around the hall which would disrupt seating. This was the cheaper alternative.

2 "The Ultra short throw Projector," which included a sound system cost £1,700.

This option could enable Movie Nights to be held to raise funds although costs of licensing would be incurred. there was some discussion around the extra costs .

It would also make more space for people in the hall as it would be sited on the stage without the need for cabling on the floor.

MS said she would "Pitch" the more expensive option to Volker Laser and the treasurer suggested that the WVCA contribute towards the more expensive option. This was agreed.

FR was thanked for the work he had done researching projectors.

PUBLICITY

JD stated that the use of The Website, Teesdale Mercury, The Village Flyer were all proving to be successful modes of publicity but was not so sure about the benefit of The Village Hall Consortium.

JD agreed to contact Derek Seymour at The Mercury re inclusion in the quarterly Glossy magazine, it was agreed that it was worth remaining in the weekly

events page. MS asked if there was a way of monitoring Hits on the website. JD to follow up, JD also to check that the Minutes of meetings were being forwarded to the website and report back at next meeting.

JR suggested producing a quarterly news letter, MS has 150 names on her mailing list which could be used and is well aware of Data Protection issues, regularly checking with individuals that they consent to keeping their data.

PAST EVENTS

RUSSIAN TALK

This was agreed to have been a very successful event, the afternoon tea had been excellent and thanks were given to J& FR for the food preparation and to everyone who had provided the food. As it had proved to be so successful it was agreed that similar events should be included in the calendar.

DC dealing with payment to GC.

FUTURE EVENTS

General

TICKET SOURCE

a. CC had researched Ticket Source as a method of payment for events, saying that The Witham and The Hub, as large venues used it successfully. It was simple to use and collated data. A small booking fee would be charged per ticket but this was acceptable.

It provides basic information and can be used to upsell and promote events, the main advantage was pre payment and providing information on the number of tickets sold.

Ann Woodward said that she had experience of Ticket Source and had found it easy to use.

CC to set it up for the next event and to liaise with JD in terms of promotion.

CC also provided information on the use of the hall.

Overall use 132 times

26 meetings held

59 Community events e.g. Coffee mornings, Parish Council etc

47 Private Hire.

b DATA

MS stressed the importance of keeping and use of Personal Data, and the regular updating of people's consent, suggesting that cards should be made available at events for people to agree to the holding of data.

c. COFFEE MORNING

It was agreed to increase the entry price to £4.

CC proposed that new mugs could be purchased, it was agreed to buy a "Sample" mug for the next meeting.

d DIXON COUNTY

LT said 45 tickets had been sold, thanks to JD for promotion of the event.

Band to set up at 4.30. LT to enable. CC to take ticket money on the night.

LT & RB to man Bar initially, volunteers asked for to create rota. GS was happy to assist.

Set up at 10.30 on Saturday morning and FR suggested Cabaret Style seating ie tables around the edge of the hall creating space for dance floor.

Start is 7.30 with an interval at 8.15 when the chips will be served from the bar area.

JD to set up Spotify to play music to set the mood on guests arrival.

FOOD

It was decided that "The Nibbles" would be chips with dips of ketchup and barbecue sauce.

e .CASTLE PLAYERS

MS said tickets were selling really well, as a result there was to be an extra matinee performance on 7th April, as more props were needed to be brought into the hall it was agreed that the disabled toilet could be used as a temporary store.

f. OPEN GARDENS

MSs suggestion that a group of Morris Dancers should be invited to entertain visitors (as they were no longer able to perform at Bowes Museum)at a cost of £50 was agreed. Ticket Source would be used for selling tickets for this event, it was agreed that stickers should still be issued as a way of “policing” the numbers and payment.

It was decided to have a monitored entry point to Parking facilities ,this was to be discussed further at next meeting.

10 OPEN AIR THEATRE.

It was decided not to proceed with Three Inch Fools offer of a date in September.

MS had spoken to Folksy Theatre as an alternative for an outside event who are performing As You Like It on 17 th July with 70/30 split and £700 base payment. MS to confirm.

JD had heard from The Bad Apple Company who were available to perform in the village hall in July, it was proposed that enquiries were made as to Winter availability.

COPPER BEECH

Peter Bigge contacted MS to confirm that the fixing of the metal surround and plaque was in hand.
AOB

1 FR confirmed that a hook had been fixed to the back door, and that he was looking into the Heating Control, he also showed committee the mock up of the proposed Under stage trolley system which was greeted with a round of applause.

2 The stone bin enclosure was to be demolished as soon as practicable. GS to ask Trevor for stone slabs to complete the work.

3 DC enquired about the location of the water meter for the hall, and queried the payment of £70 to DCC. ? Liquor licence.

Would like to delegate certain duties ,LT agreed to take responsibility for PRS payment.

DC to be Administrator for the charities commission and the committee agreed that as treasurer he could apply for a debit card to enable ease of movement of money.

Date of next meeting

Thursday 18th April 7 pm