

Whorlton Village Community Association

Minutes of Committee Meeting on Wednesday 16th June 2021 at 7.30pm In Whorlton Village Hall

Prepared by	Mary Stastny
Distribution of Minutes	E – mail
Committee members	Chris Connolly(chair), Gillian Connolly (Treasurer), Mary Stastny (Minute Secretary), George Stastny, Ann Foster, Fred Robineau, Linda Alderson
Volunteers present	Liz Treadway, Dave and Christine Catterson, Michele Bigge

Agenda Item	ACTION
1. Apologies –Rod Dawson, Peter Bigge, Jane Robineau and Roz Blacklock	
2. (Declarations of Interest) CC eg When we are employing people we need to declare an interest. Become an agenda item in each meeting,	
3. Minutes of last meeting – Accepted, George proposed, GC 2nd	
4. Matters arising – cleaning has happened. Loos completed. Open Gardens see item no 12, Social gathering/hog roast - we have permission from PC, and Chris has put up a risk Assesment.	
5. Finances – GC Another grant from DDC £8,000 “Startup grant” See the print out for total amounts. Very well off. 30,000. It would be good to know the average of three years outgoings, so that we can calculate and approve a suitable reserve at the next meeting. Gillian has spoken to HSBC to see if we can have online banking to make life easier for the Treasurer. Two people would have access to it, one as a supervisor. And companies like to be paid by bank transfer.	GC
6. Governance and Constitution (CC) We are a charity bound by the rules of The Charity Commission. Some things have to be done. As a committee we should understand what is involved in being a trustee. Chris will send us the CC Guidance Document and we should read pages 4,5 &6. At the next meeting Chris will ask us if we have studied it. Our original constitution was signed off in April 1986 and the 1996 version is not specifically made for Whorlton village hall. Chris will write a new one with the help of Mary. If we got something very wrong the first thing the CC would ask is to see the constitution. The Committee approved a £35 expenditure to obtain a template constitution from ACRE. We also need a data handling policy.	CC
7. Cleaner for the Hall (LA/GC) Gillian has found a new cleaner who has given it a good going over. It is proposed that once events begin again and the hall is in regular use then Wizzclean from Gainford could come once a month. AF says that once a month would not be enough once people start using the hall again. LA can’t do the cleaning regularly anymore. It needs to be considered. To be reviewed at the next meeting.	GC

<p>8. Coffee Mornings in the hall (Roz and Liz) Liz used to do coffee mornings one Saturday a month. People made cakes for it. Filtered coffee. £3 for coffee and cake. Start in September - the last Saturday. FR has a thermos dispenser. LT will write a list of equipment needed to do it. All agreed to give it a go in Whorlton. GC and LT will meet to discuss it. <i>(The first one is to be on 25th September and then the last Saturday of each month after that)</i></p>	<p>GC, LT & RB</p>
<p>9. Painting of two village hall doors (GS) South facing door in poor state and the front one needs touching up so GS the two doors should be painted with the same colour. GS and CC will paint the doors and GS will buy the paint.</p>	<p>GS</p>
<p>10. Enhancements to the village hall (internet connection) (CC) Member of PC is enquiring if the village hall could have Internet. AF says we used to have it and no one used it so it was removed. FR says it is good for Spotify. DC says we could use a phone and hot spot. This idea was <u>not</u> approved. CC is suggesting we get a projector and screen for films and power point presentations. It would be a standalone screen. All agreed and said we should get a good quality one of a decent size. CC will look into it and report back next meeting.</p>	<p>CC</p>
<p>11. Three Inch Fools update (MS) at 16 June 144 people are booked. £1905 is in the bank so far, about £140 is still to come in. £1000 is guaranteed payment to The Fools, then our expenses are deducted but the rest is split 50/50. Team needed for front of house and parking - 3for parking, 2 for seating people with space, 1 for the loos. FR agreed to be in charge of Parking including putting up the signs. DC to direct traffic. LA & AF to show people to seats and check they are well apart from other groups. GS to supervise Gents toilets (portable) LT to supervise the Ladies (hall) Police informed, Harry Marsh, wished us a great evening and might even try to come himself. Toilets - with such large numbers perhaps we should consider hiring an extra loo for the gents, outside and the ladies can go to the new loos inside. MS to order one extra loo. Food: there are seven actors and they like to be fed before the show - is there anyone who could take on this responsibility? If not, MS will do it because she has promised them food. They also like to have tea and coffee in the hall to make themselves whilst they set up the stage. Gillian will feed the actors. GS to check on grass cutting.</p>	<p>MS</p> <p>FR</p> <p>MS</p> <p>LT & GC GS</p>
<p>12. Open Gardens 22 August. AF made a list 17 said no. 4 said yes. The committee all agree to run the event. MS put an invite in the Flyer to open the gardens. MS Book the Wagon for tea and coffees.</p>	<p>GS & MS MS</p>
<p>13. Hog Roast Hog Roast – update 11 July (GC/MS). COVID restrictions not going to lift until 19July. So, it should be delayed. We have to negotiate with Steve. September? GC will contact Steve at Hog Roast to see what dates he can do. GC to put postponed stickers over the posters.</p>	<p>GC</p>

<i>NB (this has been done now and 25th July agreed)</i>	
<p>14. Red Telephone Box (GS) Request to contribute to the purchase of A Red Telephone box is about 4000. Would the WVCA like to contribute? LA thinks we should not be spending money on that sort of thing. DC agreed that red phone boxes look a lot better and noted that most other villages have one. GC quite likes the idea but if we go another year without income from regular bookings then the money disappears but we have to continue to look after the hall. CC agrees red phone box would look better and could be used for newspapers but is concerned by the costs. He wants PC to ask us for a donation formally. FR thinks we should ask the village people if they are happy for WVCA to spend the money this way via The Flyer.</p> <p>CC proposed that we offer a maximum of £1000 towards the overall cost, with the understanding that the PC would seek to raise money from either its own resources or through village fundraising. GS to raise with the Parish Council. LA seconded. All agreed.</p>	GS
<p>15. Programme for the remainder of 2021 – diary events Hall bookings to be sent to MS - advert in the Flyer.</p>	
<p>16. 2022 Programme – CC asked everyone to get their thinking caps on and come forward with ideas for events in 2022, the aim is to be in a position to promulgate a full programme by the end of this year. Action: Everyone</p>	ALL
17.AOB - Nil	
18.Date of the next meeting : Wednesday 4 th August	